

School Parental Involvement Policy/Plan 2014-2015

GENERAL EXPECTATIONS

Eagle Ridge Elementary agrees to:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring

- (A) That parents play an integral role in assisting their child's learning
- (B) That parents are encouraged to be actively involved in their children's education at school
- (C) That parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children
- (D) The carrying out of other activities, such as those described in section 1118 of the ESEA
 - Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
 - Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community
 - Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy
 - Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
 - If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency
 - Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading

POLICY INVOLVEMENT 1118 (c)

Eagle Ridge Elementary will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
 - a. All parents shall be invited and encouraged to attend the school
 - b. Will provide information and explain the requirements of Title I and the rights of parents

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Title I Night	Principal	September 2014	Parents will be notified by flyer	Sign-in sheets

2. Offer a flexible number of meetings and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Open House, Curriculum Night, PTO Meetings, Parent Community Meeting, Eagle Eye (male volunteer) Meeting, FLP Meeting	Principal; Assistant Principal; Counselor; FLP Teacher	Monthly	Parents will be notified by flyers and One Call	Sign-in sheets

3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs. This should include the planning, review, and improvement of the school parental involvement policy, as well as the joint development of the school-wide program plan under section 1114 (b)(2):

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Meetings	Principal	Each Nine weeks	Parents will be notified by flyer	Sign-in sheets

4. Provide parents of participating children:

- Timely information about the Title I programs
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
- Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Open House, Curriculum Night, PTO Meetings, Parent Community Meeting, Eagle Eye (male volunteer) Meeting, FLP Meeting	Principal; Assistant Principal; Counselor; FLP Teacher	Monthly	Parents will be notified by flyers and One Call	Sign-in sheets

COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT 1118(d)

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. *The school-parent compact may be a separate document, but must still be developed in collaboration with parents.*

Eagle Ridge Elementary will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Georgia's student academic achievement standards as follows:

Students will daily receive 90 minutes of reading instruction. In addition, students will receive 45 minutes of Extended Learning (enrichment/intervention according to their needs). Students will receive a minimum of 60 minutes of math instruction guided by Georgia Common Core Standards.

2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's academic achievement. Conferences will be held (at least annually):

A minimum of one parent-teacher conferences will be held. The purpose of the conference will be to review the student report card and discuss academic successes and weaknesses.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

Parents will be provided four progress reports as well as four report cards throughout the year. Teachers will also use the student agenda on a daily basis to communicate with parents.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

Parents are welcome to visit their child's classroom at any time during the day biding the Eagle Ridge visitation policy.

5. Provide parents opportunities to volunteer in their children's school and to participate in their children's class and observe classroom activities, as follows:

Parents are encouraged to volunteer in their children's classroom. They may assist with small groups; assisting individual students in the classroom with teacher supervision, assist with class activities and chaperone field trips.

Staff

I agree to carry out the following responsibilities to the best of my ability:

- Teach classes through interesting, rigorous, challenging lessons that promote student achievement.
- Endeavor to motivate my students to learn.

- Have high expectations, and help every child to develop a love of learning.
- Communicate regularly with families about student progress.
- Provide an inviting, safe, and caring learning environment.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Respect the school, students, staff, and families.

Student

I agree to carry out the following responsibilities to the best of my ability:

- Come to school ready to learn and work hard.
- Complete homework and be prepared for class.
- Bring necessary materials, completed assignments, and homework.
- Know and follow school and class procedures.
- Communicate academic achievements with the adults around you.
- Respect self, the school, classmates, staff, and families.

Parent

I agree to carry out the following responsibilities to the best of my ability:

- Monitor TV viewing and make sure that my child reads or is read to every day.
- Provide a quiet time and place for homework.
- Ensure that my child gets adequate sleep, regular medical attention, and proper nutrition.
- Ensure that my child attends school every day, on time, and with homework completed.
- Regularly monitor my child's progress in school.
- Make every effort to attend school events such as parent-teacher conferences and Back-to-School Night.
- Communicate the importance of education and learning to my child.
- Participate in shared decision making with school staff and other families for the benefit of students.
- Respect the school, staff, students, and families.
- Support the school's discipline and attendance policies.

BUILDING CAPACITY FOR INVOLVEMENT 1118(e)

Eagle Ridge Elementary will take the following actions to:

1. Provide assistance to parents in understanding such topics as:
 - Georgia’s academic content standards
 - Georgia’s student academic achievement standards
 - Georgia’s and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their children’s progress
 - How to work with educators to improve the achievement of their children

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Curriculum Night, Literacy Fair, Math Night	Principal; Assistant Principal; Counselor; Teachers	On going	Communication to parents through flyers; web-site and One call phone system	Sign-in sheets

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Curriculum Night, Literacy Fair, Math Night	Principal; Assistant Principal; Counselor; Teachers	On going	Communication to parents through flyers; web-site and One call phone system	Sign-in sheets

3. Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Volunteer Training, Career Training, Study Skills Training	Principal; Counselor; Teachers	On going	Communication to parents through flyers; web-site and One call phone system	Sign-in sheets

4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). Possible programs include Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The schools program must help teachers, principals, and other staff work well with parents. The school will also develop other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Career Training, Study Skills Training	Principal; Counselor; Teachers	On going	Communication to parents through flyers; web-site and One call phone system	Sign-in sheets

5. Provide reasonable support for parental involvement activities as parents may request.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
As requested by parents	Administration; Counselor; Teachers	On going	Communication to parents through flyers; web-site and One call phone system	Sign-in sheets

The School Parental Involvement Policy/Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The policy may include the discretionary activities as listed under section 1118(e) of the ESEA:

- Involve parents in the development of training to improve the effectiveness of training for teachers, principals, and other educators
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions
- Train parents to enhance the involvement of other parents
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or other educators who work directly with participating children
- Arrange meetings with parents who are unable to attend conferences at school to maximize parental involvement and participation in their children's education

- Adopt and implement model approaches to improving parental involvement
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities

ACCESSIBILITY 1118(f)

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Meetings	Administration; Counselor; Teachers	On going	Communication to parents through flyers; web-site and One call phone system	Sign-in sheets

ADOPTION

This Eagle Ridge Elementary Parental Involvement Policy/Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I program, as evidence by meeting minutes.

The Parental Involvement Policy/Plan was developed/revised by Eagle Ridge Elementary on January 20, 2015 and will be in effect for the period of the school year.

The school will distribute this Parental Involvement Policy/Plan to all parents of participating Title I children and make it available to the community on or before February 1, 2015.

(Signature of Title I Authorized Representative)

(Date)